

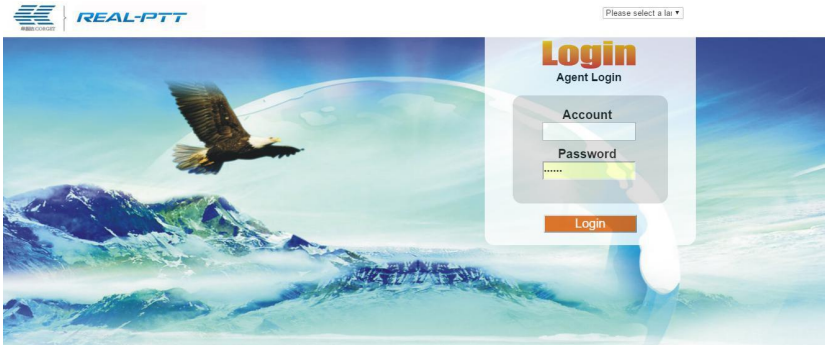
# RealPTT Agent Platform Guide Manual

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## — RealPTT Agent Platform Homepage

Agent Management Platform is a software which managing enterprise, user, order and it adoptive B/S pattern, which could through web to management enterprise and user.



Login website: <http://www.realptt.com/ptt/proxy>

## 二 The Function Of Agent Management Platform

Agent management platform is the platform use for managing extend of competence enterprise, which including add company, query company, bill management, bill log, transaction record, query user, query user IP, modify password, order list, statistical information and like that function. A agent administrator can through distributive account and password to register port and start login by operator then management the enterprise and

order.

## 2.1 Company Management

### 2.1.1 Add Company

Agent administrator can add company account and this setting information including: company account, password, company name. Account and password must be in English or number, company name must be number, English letters or Chinese, the length can not be more than 32.

The screenshot shows the 'Add Company' form with the following fields and instructions:

- Company Account:** \*Account must be in English or number.
- Password:**
- Confirm Password:**
- Company Name:** \*It must be number, English letters or Chinese, the length can not be more than 32.

An 'Add' button is located at the bottom right of the form.

### 2.1.2 View Company

Agent administrator can look over the information of company account, also here are 3 ways to look over the information of company account: (1) through the company name to check the account information directly; (2) through company account to check this information; (3) Click "View" directly then display total company account information.

The screenshot shows the 'View Company' interface with search filters and a table of company accounts.

Search filters: Company Name:  View Company Account:  View Display all: View

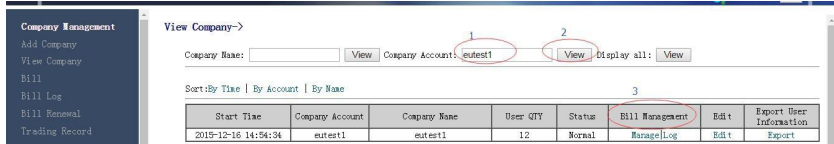
Sort By: Time | By Account | By Name

Start Time	Company Account	Company Name	User QTY	Status	Bill Management	Edit	Export User Information
2015-09-21 21:21:10	PatMcCabe	PatMcCabe	4	Normal	Manage   Log	Edit	Export
2015-11-13 15:43:55	Tyt	Tyt	7	Normal	Manage   Log	Edit	Export
2015-11-25 21:27:29	tesurho	tesurho	2	Normal	Manage   Log	Edit	Export
2015-12-16 14:54:34	eustert1	eustert1	12	Normal	Manage   Log	Edit	Export
2015-12-16 15:03:17	salbert	salbert	4	Normal	Manage   Log	Edit	Export

Through "View" to show total company information, it can as the ti

me, account, name these 3 ways to sort to easy find what you want to look company as soon as possible.

According to company account “test” to show the details operation



Inputting company account “eutest1”, click “View” then click “bill management” to enter into the interface of bill management, which can look and modify the details information, also click “Edit” to modify company name and password etc and still click “Export” to make these information to save EXCEL

### 2.1.3 Bill

Agent administrator input that you need to see company bill management. You can add, view, modify the company bill etc. For example, input “eutest1” in the company account then click “view”.

- (1) Bill type divide into **annual**, **month** bill and **assign/take back annual account**. the details tariff standard of annual bill refer to RealPTT price packet service to carry out, month bill as one account deduct USD2.00 each month to carry out, month bill drop out of score.
- (2) **Annual bill** divide into add bill & add bill using account, add bill refer to the max purchase quantity of annual, it's able to carry only as long as input account quantity within the scope of max purchase quantity of annual; add bill using account need refer to remain annual account number, input the account number need to be within scope of annual account. Remaining account is through score recharge or special activity to get it, using the

remain account which will not be deduct balance of account.

- (3) **Assign / take back annual account** means you can assign the annual account to one company, and that account start time is from you added that account on company platform, which is convenient to stockpile accounts on the company platform.

Company Bill Management ->

Company Account:  View Please input account

Remainder amount:620 Remainder Annual Account:36 Maximum purchase annual account qty:49 Current Integral:0 Recharge with integral

the user qty of the company:0

Bill Type	Company Name	Start Time	End Time	User QTY	Remarks	Operate
1 Year-bill	eutest1	2016-4-18	2017-4-30			Add Bill   Add bill using account
2 Month-bill	eutest1	2016-4-18		Number of Month:		Add Bill
3 Assign/Take back annual account	eutest1	-	-		Assign:Assign annual account to company. Take back:Take back annual account from company.	Assign annual account.   Take back annual account

Company Bill

View all Order Number:  View Start Time:  View End Time:  View

User Account:  View Group ID:  View

Order Number	Company Account	Start Time	End Time	User QTY	Order Renewal	Renew Month-order	Transfer Order	Description
212	eutest1	2016-02-10	2016-08-11 15:00:00	2	No Renewal	Renewal	Transfer	

## 1. Order Renewal

It's able to according to order number and start time or end time to looking for order, on the basic of you need then able to proceed order renewal, which divide into renewal for a month, funds renewal for a year, annual bill renewal for a year, part renewal and multi-month renewal, the user will be as situation to choose the best way to renewal.

Company Bill

View all Order Number:  View Start Time:  View End Time:  View

User Account:  View Group ID:  View

Order Number	Company Account	Start Time	End Time	User QTY	Order Renewal	Renew Month-order	Transfer Order	Description
212	eutest1	2016-02-10	2016-08-11 15:00:00	2	No Renewal	Renewal	Transfer	
211	eutest1	2016-02-23	2016-05-24 15:00:00	2	Renewal for a month-Funds renewal for a year	Renewal	Transfer	
195	eutest1	2015-12-16	2017-01-01 15:00:00	3	Annual bill renewal for a year-Part Renewal	Renewal	Transfer	

## 2. Transfer Order

It could as start time or end time to looking for the order, as the needed of user to proceed transfer order, make redundant account of company transfer to other company.

Company Bill

View all Order Number:  View Start Time:  View End Time:  View

User Account:  View Group ID:  View

Order Number	Company Account	Start Time	End Time	User Qty	Order Renewal	Renew Month order	Transfer Order	Description
212	eutest1	2016-02-10	2016-09-11 15:00:00	2	No Renewal	Renewal	Transfer	
211	eutest1	2016-02-23	2016-05-24 15:00:00	2	No Renewal	Renewal	Transfer	

You can click “transfer” then it will be show below page, you can transfer account to another company platform.

Company Management

Change order->

Please input company account and roll-out user qty.

Order Number:	212
Company Account:	eutest1
Order Account Sm:	2
Residual User Qty:	2
Transfer company account:	
Transfer User Qty:	
Submit	

### 2.1.4 Bill Log

Inputting company account, click “View” then show the bill log list, bill log is record details order of company account.

Company Management

Company Bill Log->

Company Account: eutest1 View

Time	Operate
2015-10-16 14:56:20	Succeed to check in orderOrder Number:21, company Account:eutest1, checkin Account Qty:1, start Time:2015-10-15, end Time:2016-10-15.
2015-12-16 15:00:30	Succeed to check in orderOrder Number:22, company Account:eutest1, checkin Account Qty:4, start Time:2015-10-15, end Time:2016-10-15.

### 2.1.5 Bill Renewal

Inputting order number, click “View”, platform will be show total users of this order, it can as user account or group ID to find user of this order to renewal then choose need to renewal user to proceed renewal for a year or a month.

Company Management

Renew Part Of The Company Bill->

1 Order Number:  View 2 Select \*User Account:  View 3 Group ID:  View

Please input order number

### 2.1.6 Trading Record

In the trading record, it can see all order situation of whole agent platform.

**Company Management**

Add Company

View Company

Bill

Bill Log

Bill Renewal

Trading Record

**User Management**

View User

View User IP

Historical Trading Record->

Start Time:  End Time:

Download trading record: Please select month ▼

Trading Time	Trading Funds	Trading Type	Trading Balance	Trading Users	Remainder User QTY	Trading Remark	Order Log
2016-04-19 00:04:49	-90	Expenditure account	4830	0	36	Buy monthly order	Success to buy order, order Number:286, company Account:confm, user QTY:3, start Time:2016-4-18, end Time:2016-7-18
2016-04-14 03:49:02	-40	Expenditure account	4920	0	36	Buy monthly order	Success to buy order, order Number:289, company Account:conco, user QTY:2, start Time:2016-4-13, end Time:2016-6-13

## 2.2 User Management

### 2.2.1 View User

Agent administrator can query information of user account through 4 ways: (1) through user name see account information directly; (2) through user account see account information; (3) input company name see the account information in this company; (4) click “View” then it will be show account information of all user.

**Company Management**

Add Company

View Company

Bill

Bill Log

Bill Renewal

Trading Record

**User Management**

View User

View User IP

**Sub-agent Management**

Add Sub-agent

View Sub-agent

**Manager**

View User->

User Name:   User Account:   Phone Number:

Display Company Users:   Display all:  Using Status:   Online Status:

Start Time:  End Time:   (the creation time of users)

Sort: By Time | By Account | By Company | By Group | By Status | By Due Time

	Expires time of order	Order Number	Account	Role	Default Group	Company	Status	Offline
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat1	Radio 1	Test Group	PatMcCabe	Normal	Offline
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat2	Radio 2	Test Group	PatMcCabe	Normal	Offline
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat5	Radio 3	Dolmen	PatMcCabe	Normal	Offline
<input type="checkbox"/>	2016-12-16 15:00:00	18	Pat6	Control	Dolmen	PatMcCabe	Normal	Offline

After get the user information, it can as time, number, account, company, group, status and order due time to arrange these user.

**Company Management**

- Add Company
- View Company
- Bill
- Bill Log
- Bill Renewal
- Trading Record
- User Management**
- View User
- View User IP
- Sub-agent Management**
- Add Sub-agent
- View Sub-agent
- Manager**
- Add Manager

View User>

User Name:  View User Account:  View Phone Number:  View

Display Company Users:  View Display all:  Using Status: Please select Online Status: Please select

Start Time:  End Time:  View (The creation time of users)

Sort: **By Time** | By Account | By Company | By Group | By Status | By Due Time

<input type="checkbox"/>	Expires time of order	Order Number	Account	Name	Default Group	Company	Status	Online
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat1	Radio 1	Test Group	PatHoCabe	Normal	Offline
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat2	Radio 2	Test Group	PatHoCabe	Normal	Offline
<input type="checkbox"/>	2016-10-01 15:00:00	2	Pat5	Radio 3	Dolan	PatHoCabe	Normal	Offline
<input type="checkbox"/>	2016-12-16 15:00:00	18	Pat6	Control	Dolan	PatHoCabe	Normal	Offline

After queried user then also can look at the status, using status divide into “normal” & “pause” two situation.

**Company Management**

- Add Company
- View Company
- Bill
- Bill Log
- Bill Renewal
- Trading Record
- User Management**
- View User
- View User IP
- Sub-agent Management**
- Add Sub-agent
- View Sub-agent
- Manager**
- Add Manager

View User>

User Name:  View User Account:  View Phone Number:  View

Display Company Users:  View Display all:  Using Status: **Pause** Online Status: Please select

Start Time:  End Time:  View (The creation time of users)

Sort: **By Time** | By Account | By Company | By Group | By Status | By Due Time

<input type="checkbox"/>	Expires time of order	Order Number	Account	Name	Default Group	Company	Status	Online
<input type="checkbox"/>	2016-03-16 15:00:00	54	net13	net13	net1	net1	Pause	Offline
<input type="checkbox"/>	2016-03-16 15:00:00	54	Tai	Tai	Drivers	net1	Pause	Offline
<input type="checkbox"/>	2016-03-16 15:00:00	54	dispatch	dispatch		net1	Pause	Offline

Selection all

After queried user, we can according to “online” & “offline” to look at the situation.

Choose you want to management account, you can make proceed for account activation, pause, deleted etc.

**Company Management**

- Add Company
- View Company
- Bill
- Bill Log
- Bill Renewal
- Trading Record
- User Management**
- View User
- View User IP
- Sub-agent Management**
- Add Sub-agent
- View Sub-agent
- Manager**
- Add Manager

View User>

User Name:  View User Account:  View Phone Number:  View

Display Company Users:  View Display all:  Using Status: Pause Online Status: Please select

Start Time:  End Time:  View (The creation time of users)

Sort: **By Time** | By Account | By Company | By Group | By Status | By Due Time

<input type="checkbox"/>	Expires time of order	Order Number	Account	Name	Default Group	Company	Status	Online
<input checked="" type="checkbox"/>	2016-03-16 15:00:00	54	net13	net13	net1	net1	Pause	Offline
<input type="checkbox"/>	2016-03-16 15:00:00	54	Tai	Tai	Drivers	net1	Pause	Offline
<input type="checkbox"/>	2016-03-16 15:00:00	54	dispatch	dispatch		net1	Pause	Offline

Selection all



## 2.2.2 View User IP

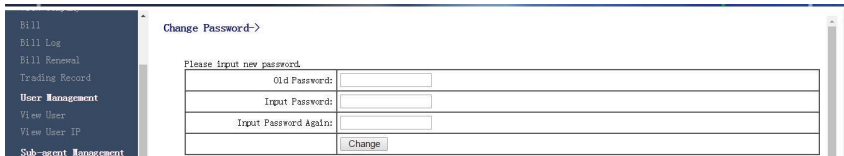
Enter into user account, click “View” then look at IP address of register.



## 2.3 System Management

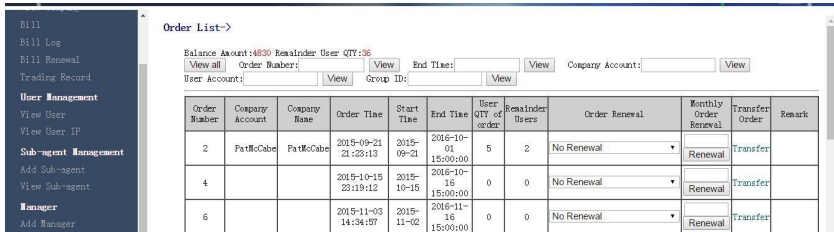
### 2.3.1 Change password

Change password of agent account.



### 2.3.2 Order List

Check total order information of added company, according the order number, end time, company account, user account and group ID to check it.



### 2.3.3 Information Statistics

Showing the total company & registered users & using users & online users of added company at agent platform

Information statistics->	
Total Company Qty:	85
Registered Users:	193
Using Users:	190
Online Users:	6
Remaining User Qty:	36

### 2.3.4 OEM

We can OEM your domain, just only need you to apply for a domain as your system domain, the pic as below

Company Picture Management->

Set up domain:

We can OEM the company and agent platform login page, you can change any picture if you need, like your logo, your company picture etc, and now our login page as the below picture.

REAL-PTT Trunking Intercom System Management Platform

Set up domain:

Website title:

Website icon:   \*ico format picture

Company Login Picture:   \*Recommend the dimension ratio(width: high) of picture is 2.2:1

The homepage picture also can OEM your logo, and when you changed this picture then you can change the left side color too, now our company homepage and left side is using ourselves.



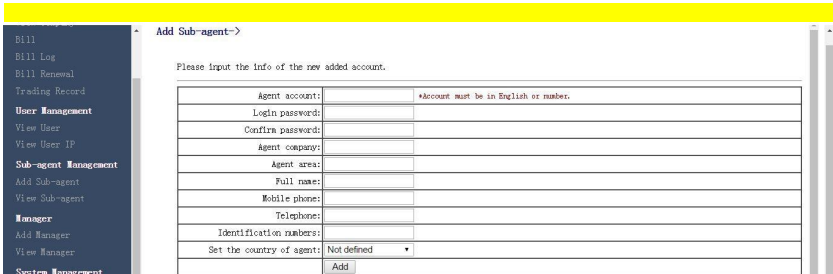
When you finished all steps, then the company platform and agent platform login website will be show as below,



## 2.4 Sub-agent Management

### 2.4.1 Add Sub-agent

This Sub-agent features same as agent platform, just for customers to management their dealer, because customers not certainly to sell this radio to final user, so also need Sub-agent platform.



### 2.4.2 View Sub-agent

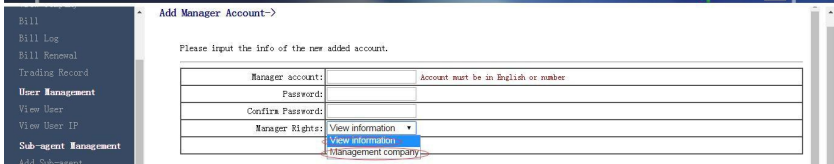
You can through View Sub-agent to view your all sub-agent on your agent platform.



## 2.5 Manager

### 2.5.1 Add Manager

Add manager means someone can use account to login your company platform, because sometimes you don't have time to management this company or users, so you need someone to help you to management, and this manager rights divide view information and management company. View information means this manager only just can view some details info, unable to change anything from this platform, Management company means this manager has same rights as yours, can change company, add company etc.



### 2.5.2 View Manager

You can delete this account anytime, and you also can set up multi account to login this platform and management this platform, which is depend on you.

